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Donna Matthews

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Professional Summary

Friendly and outgoing employee who loves being around children and helping them with their daily needs. Has a long history of teaching and educating students overseeing their safety and security and ensuring they have fun.

Core Qualifications

- Friendly and Outgoing
- Children's Safety Regulations
- Overseeing Group Activities
- Creating Fun Activities
- Teaching Children
- Parent Conferences

Work Experience

Customer Service Gent Department Store

11/1/2014 - 1/1/2015
New Cityland, CA

- Responsible for overseeing up to 10 children ranging in age from five to 12 years old
- Taught swimming arts and crafts and different types of sports to campers throughout the summer
- Oversaw campers on group trips to nearby locations and on overnight hiking and camping trips in the woods

Babysitter California Babysitters Inc.

2/1/2013 - 5/1/2015
New Cityland, CA

- Met with parents to talk about any rules they had regarding their children emergency contact numbers and other pertinent information
- Sat for and entertained up to five children during each sitting job which ranged from two to six hours
- Assisted older children with their homework and created fun activities for charges of all ages

Education

High School Diploma New Parkland High School

2015
New Cityland, CA

Dean's List 2015
3.5 GPA

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